

DECISION SUPPORT CONSULTANT

Full Time Permanent, Mississauga

ErinoakKids is currently seeking a dynamic individual to assume the newly created role of Decision Support Consultant. Reporting to the Director, Quality, Utilization and Performance, the DS Consultant will use their advanced analytic skills and detailed content knowledge of client-related and other operational information to support evidence-based decision making and monitor performance related to ErinoakKids' clinical services.

In this newly created role, the DS Consultant will provide decision support as well as data and statistical analysis using both quantitative and qualitative sources to enable the identification of internal system priorities and the developing and implementing of client care strategies to promote efficiencies and the delivery of high quality client outcomes. The DS Consultant will also perform a key role in data compilation and manipulation and use multiple tools to present the data for performance analysis and evaluation.

Key Responsibilities:

- Analyze, interpret, consult, present and make recommendations on information to support strategic planning, budgeting, restructuring and service optimization
- Coordinate/facilitate and support accessibility to and identification of data elements required for management purposes
- Act as liaison between clinical services management and Decision Support for reporting needs
- Provide consultative and analytical support regarding the timely collection, interpretation and presentation of data for planning, evaluation, and decision support
- Develop, implement, and maintain change control and testing processes for modifications to the decision support knowledge applications
- Make recommendations on decision support services, protocols, and standards
- Develop and maintain departmental standards with respect to decision support system documentation, and change requests
- Develop knowledge of Meditech modules and data repository with a view to extracting data for decision support tools
- Provide end users with support on Cognos applications and other decision support tools
- Ensure that decision support products and systems support MIS guidelines and best practice standards
- Liaise with Information Systems staff and other stakeholders to ensure that organizational information priorities are met and technical challenges are prioritized and resolved
- Develop and implement processes to ensure that data integrity is monitored and maintained
- Provide direction and support to the Decision Support Analyst
- Provide data and analysis for various ad hoc requests from clinical areas or related to projects, business cases and quality improvement initiatives

Qualifications:

- University degree in health administration, health sciences, health policy or equivalent. Consideration will also be given to individuals with University/ Masters Degree in business, economics, statistics with health care experience
- 5 – 7 years experience in Decision Support or similar function in a health care environment, experience working in a Meditech experience an asset
- SQL database knowledge and query development
- Experience with integrated reporting software packages (e.g. COGNOS, Crystal reports)
- Experience in the use of statistical or financial information in a health care environment
- Advanced user of Excel and Access
- Experienced with the Balanced Scorecard framework and Indicator development
- Effective written and verbal communication skills
- Strong presentation skills
- Strong data analysis and SPC skills
- Advanced problem-solving, and project management skills
- Able to work with minimal supervision, manage own time, and prioritize projects
- Knowledge of healthcare reporting requirements and funding methodologies an asset
- Strong aptitude for analysis, interpretation and attention to detail
- Demonstrated ability to prioritize and complete multiple assignments simultaneously and to adapt quickly to change
- Demonstrated delivery of customer service focus when working with internal and external clients

Interested applicants should submit a cover letter and resume no later than February 15, 2012 to:

Human Resources
hr@erinoakkids.ca

Please quote the job title in the subject line.

Successful candidates will be required to complete a criminal background check.

Thank you to all that apply, we will contact selected candidates only.

ErinoakKids is an equal opportunity employer.